

POSTGRADUATE WORKSHOPS 2023

These **free** workshops are designed for AUT postgraduate research students.

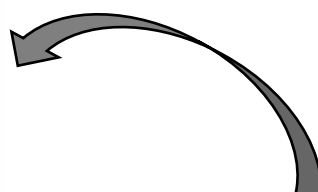
Some workshops (marked with a *) are relevant only to doctoral students.
 For some workshops (marked with a ^) you are welcome to bring your supervisor/s.

We recommend you plan your workshops in advance, as some are offered infrequently.
 If your chosen workshop is not listed online, please check again later.

View workshops and book via ELab at elab.aut.ac.nz

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Book at elab.aut.ac.nz

PLANNING

PREPARING A PGR9 RESEARCH PROPOSAL*^

2 hours

This session will describe the PGR9 process and cover the key elements required for writing your proposal for a doctoral research project at AUT. Learn what content is required in the written research proposal; find out how to balance its components; and identify how satisfy reviewers as to the robustness of the planned project. Only doctoral students in their provisional admission year (and their supervisors) should register for this workshop.

See also: "Presentation Skills for your PGR9" – under 'Disseminating'

FINDING SCHOLARSHIP FUNDING FOR POSTGRADUATE STUDIES^

1 hour

This workshop will show you how to search for and find various scholarship and research funding avenues and receive tips on how to draft up an application for external funding. There are different sources of funding for every postgraduate course and for every type of candidate.

RESEARCH THROUGH FORMAT 2*^

2 hours

A research student completing their qualification by Pathway 2 ('thesis by publication') will publish papers in peer-reviewed journals during their research and compose their thesis by combining and contextualising those papers. Learn about and discuss the specific requirements of completing a thesis via Format 2: including authorship requirements, conditions for the publications themselves, and how publications can be linked and contextualised. There will be an opportunity to ask questions.

YOUR THESIS AND COPYRIGHT

1 hour

Did you know that you may need copyright permission to use third party material in your thesis? This workshop gives you practical advice on what your copyright obligations are, how to gain copyright permission and how to find copyright-free images for your thesis, dissertation, or research project.

PREPARING FOR A DOCTORAL ORAL EXAMINATION*^

2 hours

Have you (or your supervisee) completed and submitted your doctoral thesis for examination, or are you nearing the time to submit? If so, you will need to know all about the University doctoral examination process, including the oral examination. Engage in this informative session where you will find out the oral examination process, how to prepare for it and what to expect. The facilitator will lead the discussion and answer any questions you may have about the process.

See also: "Presentation Skills for your Doctoral Oral Examination" – under 'Disseminating'

READING

GETTING STARTED WITH LIBRARY RESEARCH

1.5 hours

A Library workshop especially for new AUT Postgrads or those returning to study. We aim to give you a good understanding of the types of databases and/or search engines you may use in your literature research, when searching for different types of literature. We will revise how to begin searching using core search techniques and we will cover essential library information for postgraduates, such as how to use an ebook, select a

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database for finding academic articles, order an interloan and make an appointment with your Liaison Librarian.

LIBRARY ESSENTIALS FOR POSTGRADUATES

1.5 hours

For new, returning, or international postgraduate students. Find out about digital library resources and services and discover how to use the library search tools (catalogue and databases). We will answer any specific questions students have about the Library. By the end of this workshop you will be able to: locate and use databases to find and access relevant materials; identify library services including interloan, Bonus + and article reach to access materials; identify your liaison librarian and how they can assist with research.

LITERATURE SEARCHING FOR POSTGRADUATE RESEARCH

1.5 hours

This Library workshop will take you through an advanced literature searching process: developing a search strategy, using different search techniques and best practices for recording and managing results. Participants will have a chance to practise and ask questions.

SYSTEMATICALLY SEARCHING FOR HEALTH LITERATURE

1.5 hours

This Library workshop will take you through the literature searching process: developing a search strategy, searching health databases in a systematic way, and best practices for recording and managing results. Participants will have a chance to practise and ask questions.

ENDNOTE FOR RESEARCHERS

1.5 hours

EndNote is reference management software used by many researchers for storing and organising references. Its "Cite While You Write" function on Microsoft Word is useful for academics inserting in-text citations and reference lists. This workshop will show you the best practice for using EndNote: downloading the software; creating and populating an EndNote library; organising your EndNote library; using EndNote with Word; and backing up your EndNote library.

ENDNOTE Q&A

45 minutes

This drop-in session provides an opportunity for you ask questions of our Research Services Librarians related to using the EndNote software for your research. Come with your query! We may ask you to share your screen so please be prepared to do this. Stay and listen to other students' questions if you wish. Questions will be answered on a first come, first answered basis. Note: for technical questions, for example installing EndNote or being unable to open your EndNote library, please contact the IT Service Desk.

ANALYSING

OVERVIEW OF NVIVO

1 hour

NVivo is computer assisted qualitative data analysis software (CAQDAS) designed for researchers working with text-based information and/or multimedia data. This includes interview or focus group transcripts, survey data, field notes, reports, audio or video recordings, photographs, webpages, social media data, media articles, and/or policy documents. This webinar will provide a brief introduction to NVivo and a demonstration of some of its key functionality. It will be particularly useful for students who are considering whether or not to utilise software to assist with the data analysis stage of the research process.

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NVIVO CORE SKILLS FOR STUDENTS

6.5 hours

This introductory course covers the basics of NVivo. In addition to gaining an overview of the software, it covers the logistics of setting up a project, importing data (documents and PDFs), coding, and basic reporting tools. Advanced features such as queries and visualisations will also be briefly introduced. This course is ideal for those who are new to the software, as well as more experienced users looking for a quick refresher. Please be aware that you need to attend the full duration of the workshop; late arrivals will not be permitted. This workshop will be taught in a computer lab, using NVivo 12 for Windows.

SPSS CORE SKILLS FOR STUDENTS

3 hours

SPSS is designed to assist researchers in the analysis of quantitative data, and is one of the most user-friendly and popular packages on the market today. This training course will teach participants how to successfully set-up SPSS data files and also run some basic analyses. No statistical knowledge is required for this workshop; however, the focus of the session will be on the SPSS software rather than statistical theory.

INTERVIEWING SKILLS FOR QUALITATIVE RESEARCHERS

2 hours

This workshop aims to help researchers decide when interviews are suitable as a data gathering tool. It will look at the aim of interviews, what research questions they can answer and what they can't. It will also discuss different types of interviews and when they might be employed. Finally it will look at the different styles of questioning and strategies that researchers can use to illicit the fullest answers from interviewees.

ANALYSING QUALITATIVE DATA

3 hours

Research data collected via qualitative approaches (e.g. focus groups or interviews) can be difficult to analyse. There may be a lot of material, it may not be very uniform, and it's often unclear what to prioritise. Furthermore, knowing how to identify a "theme" or do justice to contrasting views expressed by participants is rarely straightforward. This workshop provides a focused introduction to qualitative data analysis, and will cover the key stages in the process such as data preparation, coding, and identifying patterns in your data. It is interspersed with practical tips and aims to leave attendees feeling more confident in approaching this vital—but inevitably messy—stage of the research cycle.

WRITING

GETTING STARTED WITH WRITING

2 hours

Focuses on strategies to help researchers initially get words on the page and create more structured writing. Participants try freewriting and mapping concepts. There is also time to analyse examples relevant to each participant and practice using language to introduce concepts succinctly. Suited to doctoral and PG coursework students who want to focus on their own writing strategies and improve the organisation of their writing.

THESIS FORMATTING: INTRODUCTION

3 hours

This workshop provides an introduction to Microsoft Word for academic writing. Learn formatting, editing and file management skills so that you are ready to start your thesis writing with confidence. This workshop provides an overview of MS Word for academic purposes, and is designed to answer your questions and clear up your confusion.

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THESIS FORMATTING: THE WORKS

5 hours

This workshop focuses on the best ways to use Microsoft Word to handle a long document such as a thesis. Topics covered will include: using styles, section breaks, table of contents, page numbering and using various techniques to move around a long document easily. A comprehensive set of notes is supplied for you to take away.

THESIS WRITING: INTRODUCTIONS

2 hours

Provides an overview of the structure of an Introduction section of a thesis. Identifies typical functions and distinctive features of this section in relation to the whole research project. Participants analyse and discuss text examples and relate these to their own writing. Suited to doctoral or PG coursework students who are undertaking their own research projects. Good timing for students who are planning, starting, or editing their Introduction sections of their thesis or dissertation.

THESIS WRITING: LITERATURE REVIEWS

2 hours

Provides an overview of the structure of literature reviews within a thesis. Identifies typical functions and distinctive features of this section in relation to the whole research project. Participants analyse and discuss text examples and relate these to their own writing. Systematic reviews are not covered in this workshop. Suited to doctoral or PG coursework students who are undertaking their own research projects. Good timing for students who are planning, starting, or editing their Literature Review sections of their thesis or dissertation.

COMMUNICATING RESEARCH IDENTITY

2 hours

Focuses on thinking through who you are as a researcher for the purpose of generating and refining content for research profiles and considering where to publish. Suited to doctoral and non-doctoral students (masters, honours) who want to develop and communicate their research identity.

WRITING UP QUALITATIVE RESEARCH

2 hours

Writing up qualitative data can be challenging for researchers at all levels. It is often hard to know where or when to start, and transforming the rich and often unwieldy material into a presentable written form may be difficult. This training course covers tips and tricks for managing this process, as well as techniques for getting started and keeping going. A demonstration of the writing process is also provided. There will be guidance on representation of the researcher's voice, which can be a challenge for those new to qualitative approaches. Practical ideas for working with NVivo outputs, and effective use of verbatim extracts will also be covered.

BRINGING IN LITERATURE

2 hours

Discusses writing strategies and reasons for bringing in past research to support your own arguments. Participants will practice precise language that changes the extent to which you may agree or disagree with the views of others. Suited to doctoral or PG coursework students who need to write about different points of view and back these up with literature.

CONNECTING YOUR RESEARCH

2 hours

Explores how writers use language to connect to both past and future research. Participants will have time to analyse examples relevant to them and practice using common language patterns to clearly show readers how new research fits in to the wider field. Suited to doctoral or PG coursework students who are undertaking their own research projects.

THESIS WRITING: DISCUSSIONS

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2 hours

Provides an overview of the structure of discussion sections within a thesis. Identifies typical functions and distinctive features of this section in relation to the whole research project. Participants analyse and discuss text examples and relate these to their own writing. Suited to doctoral or PG coursework students who are undertaking their own research projects. Good timing for students who are planning, starting or editing their Discussion sections of their thesis or dissertation.

HIGHLIGHTING RESEARCH SIGNIFICANCE

2 hours

Explores different ways to claim significance for your research and language you can use to make this clear for your reader. Participants will be guided to talk and write about their own research contribution, including what matters and who cares. Suited to doctoral or PG coursework students who are undertaking their own research projects and who already have their research findings.

THESIS FORMATTING: BYO TEXT

4 hours

This practical, computer-based workshop is designed for research students who have started writing their dissertation/thesis in Microsoft Word and are having problems formatting their document. Learn the solutions to your issues and ways to prevent future problems. Note: You are encouraged to bring your work along; get hands-on assistance by solving your dilemmas.

THESIS WRITING: CONCLUSIONS

2 hours

Provides an overview of the structure of a Conclusion section of a thesis. Identifies typical functions and distinctive features of this section in relation to the whole research project. Participants analyse and discuss text examples and relate these to their own writing. Suited to doctoral or PG coursework students who are undertaking their own research projects. Good timing for students who are planning, starting, or editing their Conclusions sections of their thesis or dissertation.

TOOLS FOR EDITING YOUR WRITING

2 hours

Introduces ProWritingAid as a tool for editing. Focuses on using statistics to examine draft writing. These statistics are related to choices about paragraph structure, and where to condense your writing or elaborate. Participants will have time to use the tool to edit their own work. Suited to doctoral and PG coursework students who want to focus on their own writing strategies and improve the organisation of their writing.

DISSEMINATING

WRITING AN ABSTRACT FOR A CONFERENCE OR SYMPOSIUM

1 hour

This workshop is designed for students who aim to present their research at a conference or symposium. It will cover the principles of writing an abstract for a presentation, including: defining the scope of the presentation, communicating its purpose, writing for specialist and/or educated lay audiences, fulfilling conference criteria, and responding to reviewers' comments. The workshop will be particularly useful for students preparing their abstract for the AUT Postgraduate Research Symposium.

PRESENTATION SKILLS FOR YOUR PGR9*

2 hours

This workshop is designed for students who are preparing for their PGR9 presentation. It will cover the principles of presentation skills, with a particular focus on the unique requirements of the PGR9 presentation.

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Participants will have the opportunity to view research presentations to identify common factors in the writing and delivery of effective presentations. They will then learn how to write and deliver a presentation about their research, suitable for the PGR9 context.

See also: "Preparing a PGR9 Research Proposal" – under 'Planning'

WORKSHOP YOUR 3MT PRESENTATION

1.5 hours

This drop-in session is designed for research students who are preparing a presentation for the Three Minute Thesis (3MT) Competition. Come along to get help and feedback with academic presentation content, presentation skills, slide design, and working to the judging criteria. Note: You are encouraged to bring your presentation and/or slide along; get hands-on assistance and improve your presentation.

PUBLISHING FOR POSTGRADUATES AND EARLY CAREER RESEARCHERS

1.5 hours

This Library workshop is designed to guide you through the process of finding relevant publications for your research. Understand elements of a publishing strategy, use databases and online tools to find relevant journals to publish in, and evaluate journals for suitability and quality. There will be opportunities for you to practice and ask questions.

PRESENTATION SKILLS FOR YOUR DOCTORAL ORAL EXAMINATION*

2 hours

This workshop is designed for students who are preparing for their doctoral oral examination. It will cover the principles of presentation skills, with a particular focus on the unique requirements of the oral exam presentation. Learn how to write and deliver a short presentation about your research, prepare for your likely examiners' questions, and confidently answer questions on the big day.

See also: "Preparing for a Doctoral Oral Examination" – under 'Planning'

GROWING YOUR RESEARCH IMPACT

1 hour

Research impact is important. It defines the way in which your research influences and creates benefits to society, the environment, culture and innovation. This Library workshop provides practical tips for growing your research impact. Learn how to: plan for research impact (your impact goals, pathway and engagement strategy), make your research accessible to everyone and easy to find, and communicate your research findings effectively.

RECORDING YOUR RESEARCH IMPACT

1 hour

There are several resources and tools you can use to keep track of your research outcomes and impact in its various forms. This workshop will explore how 'traditional metrics' found in the databases of Scopus, Google Scholar, and Dimensions can be used to evaluate your publications' academic impact. It will also explore how alternative metrics, known as 'altmetrics,' can be used to monitor your publications' societal impact. We will look at the databases of Altmetric Explorer and Overton to explore broader attention of your research, including how research is cited in policy around the world.

WHAT'S SO GOOD ABOUT OPEN ACCESS?

1 hour

What's so good about open access? 72% more citations is just one answer! To find out more, join the Research Services librarians as they demystify the jargon and confusing rules around open access and explain how you too can reap the benefits of publishing openly.

OPEN ACCESS WITHOUT APC: READ AND PUBLISH OPTIONS AT AUT

1 hour

Te Mātāpuna Library & Learning Services has agreements with some publishers that enables AUT authors to publish open access in some journals without paying the Article Processing Charge. Find out: the context of

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Read & Publish agreements, which publishers and journals are included, the submission and acceptance process, and how to evaluate journals for suitability and quality.

GRADUATING

BEYOND AUT INFORMATION SESSION

0.5 hours

This is an information session to get you started on your Beyond AUT Award Journey. It is the first step of the award programme. The Beyond AUT Award is open to all postgraduate students. You will hear about the different streams of the award (volunteering, employability and leadership and challenge), register yourself on the programme and receive the student handbook which will help you get started. The Beyond AUT Award is easy and fun and will help you stand out from the crowd with employers.

LINKEDIN PROFILES

1 hour

In this workshop you will: learn what LinkedIn is and how it can benefit you; look through a completed LinkedIn profile; be given clear step-by-step instructions about how to create your profile; be given time to complete practical activities; learn about how to control your privacy on LinkedIn; and find out how to get further help with LinkedIn.

MANAGE YOUR ONLINE PROFESSIONAL PRESENCE

1 hour

You've heard that social media is important for your job search and personal brand but how do you use it well? How can you balance having a professional online presence but also keep some parts of your social media for your personal life? This workshop will take you through the key ways you can make your social media work for you in a professional setting.

INTELLECTUAL PROPERTY

3 hours

The whole point of your research is to create Intellectual Property (IP). In this workshop you'll learn how to identify, protect and use that IP to maximise the real-world impact of your research. Afterwards, you'll be able to apply what you've learned to your own and to your peers' research, and know what to do to avoid some common problems as well as how IP works for AUT Students and Staff.

JOB SEARCH STRATEGIES

1 hour

Fine tune or develop your job search skills. Discover the most effective methods to innovatively and proactively gain work, and find out what skills you need to overcome barriers to job search.

CV & COVER LETTER

1 hour

Your CV and cover letter is the first impression and information most employers will get about you. It is your shop window and opportunity to showcase your skills and experience to a potential employer. This session covers how to write a CV and cover letter, what to write in it, and how to tailor your CV for a particular job.

UNDERSTANDING PSYCHOMETRIC ASSESSMENTS

1 hour

This workshop gives an overview about psychometric testing and why hiring managers use this to complement their recruitment process. Students will gain an understanding regarding the various platforms used and how they can help themselves be as prepared if faced with a psychometric.

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