

April 2019 Graduate Research School Writers' Retreat Application Form*

(*Preference will be given to research students who have not previously attended this retreat)

Retreat Dates: Monday 1 to Thursday 4 April 2019

Applications close Friday 22 February 2019

Note: You will need to arrange your own transport to and from Vaughan Park and bring with you a laptop/writing materials, any specific personal items, as well as books and hard copies of articles that you may wish to use.

Student Details: (Please complete each section)			
First Name		Surname	
Student ID Number		Contact Number	
Emergency Contact Details: (Please complete each section)			
Name		Telephone	
Address		Mobile	
Doctor's Name		Doctors' Phone	
Faculty enrolled with: (Please tick appropriate box)			
Business & Law	<input type="checkbox"/>	Culture and Society	<input type="checkbox"/>
Design & Creative Technologies	<input type="checkbox"/>	Health & Environmental Sciences	<input type="checkbox"/>
Te Ara Poutama	<input type="checkbox"/>		
Programme of study: e.g PhD, Master of Philosophy		Research Format: e.g. 1, 2 or 3	
Have you attended this Retreat before? (If so, what year?)		Have you applied to this Retreat and been unsuccessful? (If so, what year?)	
Supervisor(s):			
Supervisor Endorsement: It is strongly recommended that you discuss your application and commitment to full attendance at the Writers' Retreat with your supervisor(s). Your supervisor(s) may want to provide additional comments in support of your application to attend the retreat.			

Signature:

Clearly identify which stage of research you are in (provide sufficient detail):

Write a summary on why you would like to attend the Writers' Retreat and what you intend to achieve: (1/2 page) (This summary will be used for identifying whether you would benefit from attending the retreat)

Meals: (Please use the boxes below to indicate your dietary requirements.)

Vegetarian	<input type="checkbox"/>	Vegan	<input type="checkbox"/>
Gluten free	<input type="checkbox"/>	No dietary requirement	<input type="checkbox"/>

Medical Conditions: (Do you have now, or have you ever had any medical conditions that we should know about? If so, please list the conditions below)

Physical Conditions: (Do you have now, or have you suffer previously with any physical conditions that we should know about? If so, please list the conditions below)		
Transport Arrangements/Personal Car details:		
Current WOF and Registration confirmed	Driver and mobile contact	Passengers and mobile contact
Make and Model: Rego: Exp: WOF Exp:		

Please note, if your application is accepted you will be required to attend for the full duration of the retreat, including staying overnight. A cancellation fee will be incurred for partial attendance, or for cancellation less than 1 week prior to the first day of the Retreat.

Participant’s Declaration:

- I acknowledge that I have a responsibility to work safely off campus, taking reasonable care to protect my own health and safety and that of any other participants.
- I accept that I am required to stay overnight for the duration of the Retreat.
- I accept that a cancellation fee will be incurred for partial attendance or cancelling less than 1 week prior to the first day of the Retreat, if my application is accepted.

Release of information:

I agree to the Graduate Research School using appropriate photographs of my involvement within the Retreat for advertising purposes pertinent to future Graduate Research School events and workshops.

Yes No

Signature: _____ **Date:** _____

Please email the completed application form to the Graduate Research School by emailing grs@aut.ac.nz no later than Friday 22 February 2019.